



Canadian
Hard of Hearing
Association
NEWFOUNDLAND & LABRADOR

CHHA-NL AGM 2023-2024

INFORMATION PACKAGE – To Accompany

CHHA-NL Board of Directors Nomination Form

The CHHA-NL Governance Committee is responsible for recruiting individuals for the CHHA-NL Board of Directors. Their task is to identify prospective board members who possess the necessary skills that match the identified needs of the association and also complement the skill sets of its existing Directors. Each year at this time CHHA-NL recruits volunteers interested in serving as board members.

ABOUT THE ASSOCIATION

CHHA-NL is an association, a not-for-profit, charitable agency and self-help organization that provides a variety of programs and services for hard-of-hearing and late-deafened consumers across the province of NL, whose primary operations and provincial offices are located in Mount Pearl, NL. CHHA-NL began as the Newfoundland Hearing Association (NHA) in 1984 and later became the Canadian Hard of Hearing Association-Newfoundland Chapter (CHHA-NC), when it joined the Canadian Hard of Hearing Association in 1994. The name was finally changed to the Canadian Hard of Hearing Association-Newfoundland and Labrador (CHHA-NL) in 2004 to reflect the official name change for the province. The association is run by, and for, hard-of-hearing people of the province. Its operations are guided and conducted through the efforts of a Board of Directors and nine full-time staff and other contractual staff who are employed as needed.

VISION

Become a barrier-free community for people with hearing loss.

MISSION

The Canadian Hard of Hearing Association Newfoundland and Labrador (CHHA-NL) is a charitable organization committed to the prevention of hearing loss and the delivery of programs and support services that promote better hearing, communication, and quality of life for people with hearing loss in Newfoundland and Labrador.

Specific Skills and Abilities Desired in a CHHA-NL Board Member:

It is the goal of the **CHHA-NL Nominating Committee** to recruit individuals who can bring one or more of the following skills to our Board of Directors:

- knowledge of (or desire to learn) hearing loss and related issues;
- skills and experience in developing policy (CHHA-NL is a policy-based association);
- financial skills (ability to understand various financial reporting documents);
- leadership ability and potential to assume an Executive Role (President, Vice-President, Secretary, Treasurer);
- be a citizen in good standing and be able to obtain an RNC Clearance Certificate;
- commitment and ability to assist with development and/or identification of revenues for the association or ability to connect the organization with other community resources;
- previous not-for-profit or charitable experience is considered to be an asset;
- as required by the CHHA-NL By-laws, any nominee for the position of President or Vice-President, must have hearing loss or be the parent of a child with hearing loss;
- Any person nominated for the position of President or Vice-President will be required to have been a member of the CHHA-NL Board of Directors for at least one year prior;
- The position of VP can be exempt from this requirement to have at least one year of experience serving as a director on the board, if the candidate has five years of experience serving as a director with a CHHA Branch.

Recruitment, Nomination, Election and Orientation Process

Recruitment is the process of finding new volunteers to fill positions within the CHHA-NL's organizational structure by the **CHHA-NL Governance Committee**. As a non-profit organization, the success of CHHA-NL is directly related to the commitment and skills of the volunteers it recruits. The **CHHA-NL Governance Committee** consists of five members, one (1) of whom is the President of the CHHA-NL Board of Directors. Meetings of the Governance Committee are held at the discretion of the Chairperson of that committee. A formal orientation process is provided to all new members of the CHHA-NL Board of Directors and participation is mandatory.

Nomination Process - Please note that nominations **will not** be accepted from the AGM floor.

All nominees are required to complete and submit a Nomination and Nominee Profile Form (see attached), to the attention of the CHHA-NL Nominating Committee on or before 4:30 pm on Wednesday, September 11, 2024. Fax, mail, or email your Nomination and Nominee Profile Forms to: (see next page)

CHHA-NL GOVERNANCE COMMITTEE
Canadian Hard of Hearing Association NL
1081 Topsail Road

Mount Pearl, NL A1N 5G1

Tel: (709) 753-3224 Fax: (709) 753-5640 Email: lmills@chha-nl.ca

Please visit our website at www.chha-nl.ca for more information

Election Process:

The Annual General Meeting of the CHHA-NL will be held at 7:00 pm on Wednesday, September 25, 2024, and pre-registration is requested. Individuals nominated to the Board of Directors **are required to attend** the Annual General Meeting (unless excused for good reason) and shall be given the opportunity to speak, if they choose, to their nomination for a **maximum of three minutes.**

Directors shall be elected or appointed to the Board of Directors of CHHA-NL for an initial three-year term as follows:

Directors shall be elected by Members at the Annual General Meeting, with the nominees receiving the larger number of votes being elected. Elections will be held by secret ballot from voting by regular members of the Chapter who are present at the meeting or who have submitted an approved **Proxy Voting Form** (included with this mailing package).

Board Orientation:

Once elected or appointed to the **CHHA-NL Board of Directors**, all new directors must participate in an orientation process that is conducted by the President and the Executive Director and is held prior to the Q2 CHHA-NL Board of Directors Meeting, scheduled for Tuesday, October 29, 2024, but this will be confirmed after the AGM.

CHHA-NL's current Board of Directors Include: President – Dan Mahoney, Vice-President (Elect) – Marie-Anne Hudson, Secretary – Jessica Flynn, Treasurer – Darren Chislett, Directors – Kirstian Gibson, Mike Fleming, Bob Young, Past-President - Art Norris

ANNUAL GENERAL MEETING PACKAGE AND ANNUAL REPORT

In preparation for its **Annual General Meeting (AGM)**, CHHA-NL produces an Annual General Meeting Package, which includes all related AGM materials which are distributed shortly before the AGM, but the package can be requested from the Executive Director when its ready.